

GREEN HILLS PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
October 25, 2010 Regular Meeting

The Green Hills Public Library District Board of Trustees met at the Library on October, 25, 2010.

CALL TO ORDER AND ROLL CALL

A quorum being present, President Kelleher called the meeting to order at 5:08 p.m. Present were S. Culen, J. Howley, J. Jackson, N. Angelos, S. Pascascio, A. Sivam, and R. Kelleher

Also present were Jo Ann Sheehy, Administrative Assistant, Donna Spiewak, Assistant Library Director, and Annette Armstrong, Library Director.

ACKNOWLEDGEMENT OF VISITORS AND PUBLIC COMMENT

No visitors were present.

APPROVAL OF MINUTES

N. Angelos moved and it was seconded that the Board of Trustees approve the minutes of the September 20, 2010 Public Hearing and the September 20, Regular Meeting.

Upon a voice vote, all trustees present voted aye.

OPERATING FUND TREASURER'S REPORT AND WARRANT

Treasurer Jackson moved, and it was seconded, that the Operating Fund Treasurer's Report for the month ending September 30, 2010 be received and filed for audit and that Operating Fund Warrant #4, for the month of October 2010, in the amount of \$296,550.87, be approved and authorized for disbursement.

Upon a roll call vote, all Trustees present voted Aye. Motion carried.

PRESIDENT'S REPORT

President Kelleher remarked about the nice turnout at our ribbon cutting ceremony and how much fun everyone had. Trustee Pascascio was thanked for scheduling Secretary White for our event.

DIRECTOR'S REPORT

Director Armstrong updated the Board regarding MLS finances. Two checks have been received from the state; but most likely it will only allow for the free Delivery Service to continue until February or March. Director Armstrong also quoted the MLS Director as saying that remaining employees would most likely get severance packages as had the employees previously laid off and that would affect how much money would be left for Delivery, etc. It appears that outsourcing the service is the most viable (and least expensive option).

Our NICOR grant was approved and we received a check for \$6400.

Klein, Thorpe, & Jenkins, our legal firm, sent us a letter indicating that their rates would remain frozen until June 30, 2011. They have not increased their rate in three years.

Four trustee seats are up for re-election in April. All four trustees plan to file.

NEW BUSINESS

No new business.

ACTION ITEMS:

#10-10-23 S. Pascascio motioned and it was seconded to approve the updated Employee Handbook. Upon voice vote all trustees voted aye.

#10-10-22 S. Culen motioned and it was seconded that a \$3.00 fee for Interlibrary Loan Delivery (via U.S. mail or outsourced vendor) be applied to each Interlibrary Loan transaction once the free state service has ended.

CORRESPONDENCE/ARTICLES/MEETINGS/EVENTS, AND NEWS

A letter was received by a patron objecting to paying the collection agency fee of \$10.00. The patron also spoke to Trustee Angelos at a Stagg H.S. event. The Library Director discussed her response to the woman's claims. Upon review it was decided by President Kelleher not to respond.

ADJOURNMENT

There being no further business before the Board, President Kelleher adjourned the meeting at 6:05 p.m.

Prepared and submitted by,

Annette Armstrong and Donna Spiewak Recording Secretaries

Annette Armstrong *Donna Spiewak*