

GREEN HILLS PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
November 29, 2010 Regular Meeting

The Green Hills Public Library District Board of Trustees met at the Library on November, 29, 2010.

CALL TO ORDER AND ROLL CALL

A quorum being present, President Kelleher called the meeting to order at 5:08 p.m. Present were S. Culen, J. Howley, J. Jackson, N. Angelos, and R. Kelleher

Also present were Jo Ann Sheehy, Administrative Assistant, Donna Spiewak, Assistant Library Director, and Annette Armstrong, Library Director.

ACKNOWLEDGEMENT OF VISITORS AND PUBLIC COMMENT

Belinda Roller of Studio GCN was acknowledged.

APPROVAL OF MINUTES

J. Howley moved and it was seconded that the Board of Trustees approve the minutes of the October 25, 2010 Regular Meeting.

Upon a voice vote, all trustees present voted aye.

OPERATING FUND TREASURER'S REPORT AND WARRANT

Treasurer Jackson moved, and it was seconded, that the Operating Fund Treasurer's Report for the month ending October 31, 2010 be received and filed for audit and that Operating Fund Revised Warrant #5, for the month of November 2010, in the amount of \$138,134.44, be approved and authorized for disbursement.

Upon a roll call vote, all Trustees present voted Aye. Motion carried.

PRESIDENT'S REPORT

President Kelleher thanked Sonata for the pies she dropped off for the Board to enjoy!

DIRECTOR'S REPORT

Director Armstrong updated the Board regarding MLS finances. The remaining money owed to MLS for their 2010 budget was received. Free Delivery services will continue past 1/31/10. Director Armstrong will know more details after the Quarterly Meeting. After discussing schedules it was determined that the Board could not attend the Lill

Street Holiday Open House. The Board was invited to drop by the Staff Holiday Party next Wednesday. Senator Maloney will be in touch with Director Armstrong regarding constituent outreach from the Library after the "swearing in" of the new representatives. Trustees Angelos and Jackson will participate in the digital book club.

NEW BUSINESS

No new business.

AGENDA AMENDMENT

President Kelleher motioned and it was seconded to allow Belinda Roller to make a presentation regarding the remodeling of the staff washrooms prior to the listed Action Items. Upon voice vote all trustees voted aye.

PRESENTATION OF REMODELING PLANS FOR STAFF WASHROOMS

Architect Roller outlined plans for energy efficient and environmentally friendly remodeling of the two staff washrooms. Recycled products will be used as well as low VOC paint. Lighting will be energy efficient as well as the faucets and toilets. She is looking into recycling the "gray" water from the sinks to flush the toilets. We plan to begin one project in December and do the other one in January.

ACTION ITEMS:

#10-11-24 N. Angelos motioned and it was seconded to approve Ordinance #1148 2010/2011 Tax Levy. Upon roll call vote all trustees voted aye.

#10-11-25 S. Culen motioned and it was seconded that the December 2010 and January 2011 meetings be canceled. Upon voice vote all trustees voted aye.

#10-11-26 J. Jackson motioned and it was seconded to approve the Board of Trustee Meeting dates for 2011. Upon voice vote all trustees voted aye.

#10-11-27 J. Howley motioned and it was seconded to approve the updated General Policy Manual. Upon voice vote all trustees voted aye.

#10-11-28 R. Kelleher motioned and it was seconded to approve the remodeling of the staff washrooms at a cost not to exceed \$20,000 each. Upon roll call vote all trustees voted aye.

#10-11-29 J. Jackson motioned and it was seconded to approve the "Food for Fines" project. Upon roll call vote all trustees voted aye.

#10-11-30 S. Culen motioned and it was seconded to approve the updated Salary Schedule. Upon roll call vote all trustees voted aye.

CORRESPONDENCE/ARTICLES/MEETINGS/EVENTS, AND NEWS

A letter was received by a patron objecting to paying the collection agency fee of \$10.00. The Library Director discussed her response to the woman's claims. All correspondence was reviewed. After a lengthy discussion it was decided by the trustees not to respond.

ADJOURNMENT

There being no further business before the Board, President Kelleher adjourned the Regular meeting at 6:30 p.m. Upon voice vote all trustees voted aye.

Prepared and submitted by,

Annette Armstrong and Donna Spiewak Recording Secretaries

Annette Armstrong 4/20/11
Donna Spiewak 4/20/11