

GREEN HILLS PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
May 17, 2010 Regular Meeting

The Green Hills Public Library District Board of Trustees met at the Library on May 17, 2010.

CALL TO ORDER AND ROLL CALL OF REGULAR MEETING

A quorum being present, President Kelleher called the meeting to order at 5:02 p.m.
Present were: S. Culen, J. Jackson, J. Howley, S. Pascascio, and A. Sivam.

Also present were: Annette Armstrong, Library Director, Jo Ann Sheehy, Administrative Assistant, and Donna Spiewak, Assistant Director.

ORDER OF ACTION ITEMS AMENDED

President Kelleher moved and it was seconded that #10-05-07 be considered first and 10-05-08 be considered second to accommodate our visitors. Upon voice vote all trustees vote aye.

ACKNOWLEDGEMENT OF VISITORS AND PUBLIC COMMENT

The Board Acknowledged Kimberly Brayboy of the Illinois State Treasurer's Office.

Jim Boyanchek of KJWW Engineering arrived at 5:20 p.m., Belinda Roller and Pat Callahan of Studio GCN Architects arrived at 5:33 p.m.

APPROVAL OF MINUTES

J. Jackson moved and it was seconded that the Board of Trustees approve the minutes of the March 15, 2010 Regular Meeting.

Upon a voice vote, all trustees present voted Aye.

PRESENTATION BY KIMBERLY BRAYBOY OF ILLINOIS STATE
TREASURER'S OFFICE

Ms. Brayboy described the many services provided by the Treasurer's Office including, E-Pay, low cost loans available to public entities and private businesses for "green" projects, the "Bright Start" college savings plan, and the Illinois Funds program.

OPERATING FUND TREASURER'S REPORT AND WARRANT

Treasurer Jackson moved, and it was seconded, that the Operating Fund Treasurer's Reports for the months ending March 31, 2010 and April 30, 2010, be received and filed for audit and that the Operating Fund Warrants #10 and 11, for the months of April 2010 and May 2010, in the amounts of \$116,823.76 and \$118,282.86 respectively, be approved and authorized for disbursement.

Upon a roll call vote, all Trustees present voted Aye. Motion carried.

PRESIDENT'S REPORT

There was no report.

DIRECTOR'S REPORT

An analysis of the working budget for 2010-2011 was provided to the Board. While there is no increase necessary for the Budget and Appropriations Ordinance an increase in the salary line in the Working Budget is recommended to fund minimum wage increases, two employees finishing advanced degrees, and a basic 3% increase to the line. Raises will be based on merit. The Library Director and the Assistant Library Director will be reviewing telephone system proposals. One proposal will be recommended for approval next month.

NEW BUSINESS

No new business.

ACTION ITEMS:

#10-05-07 President Kelleher motioned and it was seconded to approve option #3 and extend spending authority up to \$85,000 (and 10% over that for peripheral considerations) to the Library Director. Upon roll call all trustees voted aye. Discussion included a review of the three options and a comparison of option #2 and #3. Options two and three are very close in price with #3 providing the most comprehensive and energy efficient solution. Pat Callahan of Studio GCN stated that MCA will assist CS2 with analysis of the original design. CS2 will work on the new design and Jim Boyanchek would serve as the "owner's" consultant. The whole project should take 8-10 weeks. Director Armstrong stated that this project needed to be completed by August.

#10-05-08 J. Howley motioned and it was seconded that the north side project be approved for the cost of \$254,489. Upon roll call all trustees voted aye. Belinda Roller of Studio GCN reviewed the various features of the project including the fence around the Children's Reading Garden, the permeable pavers (Pat Callahan mentioned that they would try to adjust the grade for easier use of book drops), rainwater harvesting feature, etc.

#10-05-03 President Kelleher motioned and it was seconded to approve Ordinance #1144 authorizing the purchase of non resident cards at a cost of \$185.00.

#10-05-04 A. Siyam motioned and it was seconded to approve Resolution #1068 Marquette Bank Signatures of New Premier Money Market Account. Upon roll call all trustees voted aye.

#10-05-05 J. Jackson moved and it was seconded to approve Resolution #1069 Marquette Bank Signatures for New Certificate of Deposit Account. Upon roll call all trustees voted aye.

#10-05-06 S. Pascascio moved and it was seconded to approve #10-05-06 By Laws Addition – Electronic Participation. Upon voice vote motion carried.

CORRESPONDENCE/ARTICLES/MEETINGS/EVENTS. and NEWS

None received for discussion at the March meeting.

ADJOURNMENT

There being no further business before the Board, President Kelleher adjourned the meeting at 6:44 p.m.

Prepared and submitted by,

Annette Armstrong *Jo Ann Sheehy* *Donna Spiewak*
Annette Armstrong, Jo Ann Sheehy, and Donna Spiewak Recording Secretaries