

GREEN HILLS PUBLIC LIBRARY DISTRICT  
BOARD OF TRUSTEES  
April 18, 2011 Regular Meeting

The Green Hills Public Library District Board of Trustees met at the Library on April 18, 2011.

CALL TO ORDER AND ROLL CALL

A quorum being present, President Kelleher called the meeting to order at 5:03 p.m. Present were J. Howley, N. Angelos, S. Pascascio, A. Sivam, and R. Kelleher

Also present were Jo Ann Sheehy, Administrative Assistant, Donna Spiewak, Assistant Library Director, and Annette Armstrong, Library Director.

President Kelleher appointed N. Angelos as Treasurer Pro Tem.

J. Jackson arrived at 5:06 p.m.

ACKNOWLEDGEMENT OF VISITORS AND PUBLIC COMMENT

Belinda Roller of Studio GCN was acknowledged.

APPROVAL OF MINUTES

J. Howley moved and it was seconded that the Board of Trustees approve the minutes of the Regular Meeting of November 29, 2010, Executive Session of November 29, 2010, and Special Meeting January 11, 2011.

Upon a voice vote, all trustees present voted aye.

OPERATING FUND TREASURER'S REPORT AND WARRANT

Treasurer Pro Tem Angelos moved, and it was seconded, that the Operating Fund Treasurer's Report for the months ending December 31, 2010, January 31, 2011, February 28, 2011, and March 31, 2011 be received and filed for audit and that Operating Fund Revised Warrants #6,7,8,9, and 10, for the months of December, January, February, March, and April, in the amounts of \$192,521.10, \$89,884.09, \$111,684.63, \$103,299.03, and \$82,930.53 respectively, be approved and authorized for disbursement.

Upon a roll call vote, all Trustees present voted Aye. Motion carried.

## PRESIDENT'S REPORT

President Kelleher had no report.

## DIRECTOR'S REPORT

Director Armstrong invited Board members to look at the Digital Media Lab following the meeting. Software was recently installed and shortly staff will begin training. The discussion of online bill payment included a reminder that a list of *all* bills paid would be included in the monthly packet as usual. Only "standard" bills and those with short due dates would be handled this way. A. Sivam stated that the VA has been paying bills online for awhile. Brain stimulation games have been purchased and will be available for people to use in the Library. We are hopeful that the Friends of the Library will volunteer to be partners if a patron needs someone to help play the games. North side murals will be installed in the next two weeks. Director Armstrong reminded trustees to file their Statements of Economic Interest online as quickly as possible. There was some discussion about the Concealed Carry bill and our requirements if it is passed. All trustees were invited to the Friends' Brunch Meeting at 10:00 a.m. on May 27. Both elevators flunked inspection due to the fact that hard copies of maintenance records were not available in the "elevator mechanical rooms" and the "code plates" were not installed. These requirements had never been enforced in the past. Our elevator company uses a hand held digital device to check maintenance records but will supply the written records. We should be in compliance when the inspector returns.

## NEW BUSINESS: PRESENTATION OF PROPOSAL TO INSTALL PERMEABLE PAVERS IN SOUTH PARKING LOT

Architect Roller outlined plans to eliminate flooding in the south parking lot through the use of permeable pavers. The preliminary cost estimate is \$409,712.00 which included a rainwater harvesting feature so that landscaping (on the south side) could be watered with rainwater. Director Armstrong reminded trustees that the engineers for the City of Palos Hills wanted the flooding issue addressed prior to giving us a permit to build. The District promised to deal with the issue in the future. We have experience with the pavers in the north lot and we know that this is an environmentally friendly solution. We plan to vote on this next month. The Board is aware that if we go out to bid and we are not satisfied with the quotes, the District is under no obligation to proceed with the project.

## ACTION ITEMS:

**#11-04-01** N. Angelos motioned and it was seconded to approve re-appointment of A. Sivam to Library Board. Upon voice vote all trustees voted aye.

**#11-04-02** N. Angelos motioned and it was seconded to approve Ordinance #1149 Abating the tax heretofore levied for the year 2010 to pay debt service on the General Obligation Bonds (Alternate Revenue Source), Series 2005 of the Green Hills Public Library District, Cook County, Illinois. Upon roll call vote all trustees voted aye.

**#11-04-03 J. Howley** motioned and it was seconded to approve Ordinance #1150 Authorizing Public Library Non-Resident Cards. Upon roll call vote all trustees voted aye.

**#11-04-04 A. Sivam** motioned and it was seconded to approve Online Bill Payments. Upon voice vote all trustees voted aye.

**#11-04-05 J. Jackson** motioned and it was seconded to approve Resolution #1070 Marquette Bank Authorization signatures. Upon voice vote all trustees voted aye.

CORRESPONDENCE/ARTICLES/MEETINGS/EVENTS, AND NEWS

A letter was received by a patron commending employee Nisha Patel and noting the overall quality of customer assistance we provide at the Library. The Board agreed that we have an extraordinary staff.

ADJOURNMENT

There being no further business before the Board, President Kelleher adjourned the Regular meeting at 6:04 p.m. Upon voice vote all trustees voted aye.

Prepared and submitted by:



Annette Armstrong, Donna Spiewak, and Jo Ann Sheehy Recording Secretaries